

Habitat for Humanity, The Heart of Wyoming's



# Construction Volunteer Guide

Habitat for Humanity's mission is centered on the idea that when individuals work together, we can build a better community for all of us to live. Whether you are interested in volunteering as an individual or as part of a group, the gift of your time can significantly impact our partner families and their pursuit of safe, affordable housing.

Habitat for Humanity, The Heart of Wyoming, works diligently to match each volunteer with a service opportunity that fits their skills, schedule, and interests. Everyone has a role in lending local families a hand up.

**Learn more about volunteer opportunities, request a volunteer waiver, or schedule a future group build by contacting Habitat for Humanity, The Heart of Wyoming at 307-234-1348 or email the organization's Administrative Assistant Lorraine Adams at [lorraine@heartofwyoming.org](mailto:lorraine@heartofwyoming.org).**

## Construction Site Location and Hours

Since 2017, Habitat for Humanity, The Heart of Wyoming, has been building in Harris Crossing, a 13-lot subdivision located in Casper at the intersection of Amherst and Shumway Avenue.

Individual volunteers have the opportunity to work at the construction site Tuesdays, Thursdays, and Saturdays from 8:00 a.m. to 12:00 p.m. For those interested in coordinating a group volunteer experience, contact Habitat for Humanity by phone at 307-234-1348 or by email at [lorraine@heartofwyoming.org](mailto:lorraine@heartofwyoming.org).

## No Experience Required

Habitat for Humanity, The Heart of Wyoming, believes everyone can have an impact on the construction site, with no experience required. Construction Manager Shawn Martz is the primary point of contact on the construction site. Upon arriving at the site, volunteers are required to check-in with Shawn, who will provide guidance and needed equipment. As a licensed contractor with many years of experience, Shawn oversees the construction site and all construction volunteers.

## Before Volunteering

Construction volunteers must be 18 years of age and are required to complete a liability waiver for each Habitat for Humanity project they support. If possible, we ask the liability waiver be completed prior to volunteering and brought to the construction site.

**To obtain Habitat for Humanity, The Heart of Wyoming's required liability waiver:**

- Download the waiver online at [www.heartofwyoming.org/volunteer](http://www.heartofwyoming.org/volunteer)
- Contact the Habitat for Humanity, The Heart of Wyoming office at 307-234-1348, or email the organization's Administrative Assistant, Lorraine Adams, at [lorraine@heartofwyoming.org](mailto:lorraine@heartofwyoming.org)
- Visit Habitat for Humanity, The Heart of Wyoming's office located in the Market Square Building at 232 East Second Street, Suite 204 in Casper, WY

## What to Bring and Wear

We recommend you bring a water bottle, sunscreen, a hat and work gloves in preparing to volunteer. Following the Wyoming Department of Health's COVID-19 guidelines, face coverings are not required, but encouraged for unvaccinated volunteers. **Additionally, Habitat for Humanity has a dress code for the construction site to ensure your safety, which includes:**

- Closed-toed and heel, sturdy shoes.
- No loose jewelry or clothing.
- When necessary, personal protective equipment.
- Shorts can be worn, but must be of modest length.
- Apparel that is appropriate for weather conditions. Jeans are acceptable.
- Any clothing with disturbing messages or that could be considered provocative, which others could view as offensive or suggestive, is prohibited

## For Your Safety

Safety for our volunteers on the construction site is a priority. We recommend that volunteers take a free, 15-minute online volunteer safety training course.

**The course can be accessed at <http://habitat.lezage.com/login.cfm?dp=24> and enter the Employee Access Code: W8NAEBTG.** Under the Recommended Courses heading, select Volunteering on a Habitat for Humanity Job Site.

## After Volunteering

After your time building with Habitat for Humanity, The Heart of Wyoming, we would like to hear more about your experience. **A volunteer survey is available at [www.heartofwyoming.org/volunteer](http://www.heartofwyoming.org/volunteer).** Information provided through the survey is confidential and will help the organization understand how to improve its volunteer program.

**Additionally, connect with us on social media. Follow Habitat for Humanity, The Heart of Wyoming and tag us in any photos you took while on the construction site!**